

# TENNESSEE VALLEY AUTHORITY

## NUCLEAR POWER GROUP

### R30 or Currently Holds Access

**TVA LOCATION:**    **Browns Ferry**       **Sequoyah**       **Watts Bar**  
                          **Corporate**       **Bellefonte**

Name: \_\_\_\_\_

SSN: \_\_\_\_\_

Employer: \_\_\_\_\_

Today's Date: \_\_\_\_\_

If your last unescorted access ended less than 31 days ago,  
check here:  **R30**

If you currently hold unescorted access,  
check here:  **RCU**

Date you last held access if not current: \_\_\_\_\_

Plant where you last held or currently hold access: \_\_\_\_\_

<input type="checkbox"/> Pre-Hire	<i>TVA USE ONLY:</i> Date hired:
<b>Critical Group</b> <input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> Scanned to NAS <input type="checkbox"/> Faxed to NAS

**All information provided will be treated as PERSONAL - CONFIDENTIAL and observed only by persons with an authorized NEED TO KNOW, or in accordance with applicable law.**

In order to meet the requirements of the Nuclear Regulatory Commission (NRC) the Tennessee Valley Authority Nuclear Power Group (TVANPG), to which you are applying for unescorted access authorization (UAA), unescorted access (UA) and/or access to safeguards information requires that you consent to undergo a background screening process. The purpose of the screening process is to determine your trustworthiness and reliability to work within the protected and vital areas of a nuclear power plant (NPP). Information from this form will be used to conduct a background investigation for access authorization purposes as required by the NRC.

You must provide all information requested in a complete and accurate manner. **Your signature on the document is your certification that the information you have provided is complete and correct. Providing deliberate or willful misleading statements to any NPP with the intent to gain access is a violation of Federal regulations. Any misrepresentation, deliberate misstatement, falsification or willful omission may constitute cause for denial or revocation of UAA/UA and/or access to safeguards information. Failure to report and list reasons for any previous suspension, revocation or denial of UAA/UA and/or access to safeguards information at a NPP or other entity subject to either the NRC access authorization, FFD or Safeguards Information regulations may be sufficient cause for denial or revocation of UAA/UA and/or access to safeguards information. If such an instance is detected the plant is required to advise the NRC. The NRC may investigate you and, if appropriate, criminal and civil sanctions may be imposed against you if deemed material by the NRC. When such instances have previously occurred, the result has been a lengthy (five-year) or permanent exclusion from work at nuclear power plants in the United States.**

The facts concerning your criminal history or fitness-for-duty record may be subject to interpretation due to varying categorizations of similar offenses between states. It is therefore required that you disclose all information that has any potential for being considered as derogatory to minimize the likelihood of discrepancies between the information you provided and that obtained from other sources. All information requested is needed for the purpose established by the NRC regulation or Orders. Results of the investigation will be available as specified in your signed Consent form, to entities authorized by the NRC pursuant to UAA/UA, FFD and Safeguards Information regulations. In some of the sections of the Personal History Questionnaire (PHQ) you are required to provide your personal information; in other sections you will be required to acknowledge that you understand certain on-going requirements or personal responsibilities. The information requested may include any or all of the following topics: verification of identify, self-disclosure data, employment/unemployment history (including military service and/or education in lieu of employment), criminal history, credit history, character references, residences, and fitness-for-duty history. When not in use, your written information is stored in a secure environment, which may include being electronically placed in a secure database, to prevent unauthorized disclosure of personal information.

Information from this form will be used to conduct a background investigation for access authorization purposes as required by the Nuclear Regulatory Commission (NRC). The information you are asked to provide is specific, explicit personal history information including: work history and locations, personal references, criminal history, and psychological and fitness-for-duty history. You **must** provide all information requested in completing this document. No information is requested that is not needed for the purpose established by regulation - to evaluate your trustworthiness and reliability for UA at a NPP.

Unless otherwise instructed, you are required to complete all portions of this PHQ to be considered for UA at a TVA site. Please type or print (use black ink) the specific answers to all questions and requests for information. Single line out and initial mistakes. Write "None" or "N/A" when the question is not applicable. Some questions are followed by requests for additional data. Enter all **dates in the format two digit month, two digit day and four digit year (MM/DD/YYYY)**. Attach additional pages to the PHQ if the length of an explanation exceeds the space provided. After completing, review the questionnaire to ensure there are no omissions and your printed name and social security number are included on each page. When asked **Yes / No, circle or check** the applicable response.

**I have read and understand all instructions for completing this PHQ** \_\_\_\_\_  
*Applicant's Signature*

**UNION INFORMATION:** Craft: \_\_\_\_\_ Home/Local #: \_\_\_\_\_  
Phone: ( \_\_\_\_\_ ) \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

**YOU ARE REQUIRED TO REPORT ANY LEGAL ACTIONS BETWEEN SIGNING THIS PHQ AND BEING GRANTED UNESCORTED ACCESS AUTHORIZATION /UNESCORTED ACCESS.**

Have you ever applied for or been granted UAA/UA at a NPP? **Yes No**

If **Yes**, last UAA/UA was terminated **Favorable** or **Unfavorable** (Circle One)

at \_\_\_\_\_ on: \_\_\_\_\_  
*Plant Name Date*

Have you ever applied for or been granted access to a NPP under construction? **Yes No**

If **Yes**, last period of access was terminated **Favorable** or **Unfavorable** (Circle One)

at \_\_\_\_\_ on: \_\_\_\_\_  
*Plant Name Date*

Have you ever applied for or been granted access to Safeguards Information at a NPP or NPP under construction? **Yes No**

If **Yes**, last period of Safeguards Access was terminated **Favorable** or **Unfavorable** (Circle One)

at \_\_\_\_\_ on: \_\_\_\_\_  
*Plant Name Date*

**NRC ESCALATED ENFORCEMENT ACTION**

Note: Occasionally, the NRC takes enforcement action against individuals working under the NRC's jurisdiction. When the NRC loses reasonable assurance that an individual is willing or able to comply with NRC requirements, typically demonstrated by deliberate misconduct, the agency may issue an enforcement order that includes a prohibition against all or some forms of NRC licensed activities. In addition, the NRC may engage in alternative dispute resolution with an individual who the NRC believes has willfully violated NRC requirements. Through alternative dispute resolution, the NRC may issue a confirmatory order that includes an agreed-upon period of prohibition from all or some types of NRC-licensed activities. In less significant cases, the agency may issue a notice of violation to an individual.

Have you ever been issued an NRC Escalated Enforcement Action? **Yes No** (Circle One)

If yes, please provide details.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**SECTION I - PERSONAL DATA - FOREIGN TRAVEL**

Since your last favorable access have you traveled to any foreign country? (Circle One) **Yes No**

*Do not include travel when in the service of any US government agency (e.g., US Military, State Department, etc.)*

Country Name: \_\_\_\_\_

Date Departed United States: From: \_\_\_ / \_\_\_ / \_\_\_\_\_

Date Returned to United States: To: \_\_\_ / \_\_\_ / \_\_\_\_\_

Port of Departure: \_\_\_\_\_

Purpose of Travel: \_\_\_\_\_

Use additional continuation sheets, as necessary.

X \_\_\_\_\_  
*Applicant's Full Printed Name*

\_\_\_\_\_  
*Social Security Number*

**SECTION I - PERSONAL DATA**

**Provide personal information in blanks provided.** Ensure that the telephone number you provide is current in the event you need to be contacted for clarification or for additional information, if necessary. **Write legibly please.**

Name: \_\_\_\_\_  
*Last First Middle Sr,Jr,III*

Other Names Used: \_\_\_\_\_  
*(Maiden, previous marriages, aliases, nicknames, etc.)*

US SSN (Social Security): \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Birth Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Permanent Address: \_\_\_\_\_  
*Number and Street City State Zip*

Temporary Address: \_\_\_\_\_  
*(If applicable) Number and Street City State Zip*

Home Phone: ( \_\_\_\_\_ ) \_\_\_\_\_ Cell Phone: ( \_\_\_\_\_ ) \_\_\_\_\_

Daytime/Local Phone: ( \_\_\_\_\_ ) \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

Birth Place: City: \_\_\_\_\_ State: \_\_\_\_\_ Country:  USA  Other: \_\_\_\_\_

**PERSONAL DESCRIPTION:**

\_\_\_\_\_ Eye Color \_\_\_\_\_ Hair Color \_\_\_\_\_ Height (ft./inch) \_\_\_\_\_ Weight (lbs) \_\_\_\_\_ Sex: M/F \_\_\_\_\_ Race \_\_\_\_\_

Are you a U.S. citizen?  Yes  No  
If No, what is your country of citizenship? \_\_\_\_\_

**If you were NOT born in the United States, provide the applicable information specified below:**

Date and Port of Entry into US: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
*Date of Entry Port of Entry (City) (State)*

\_\_\_\_\_ Name at time of entry \_\_\_\_\_ Alien Registration Number \_\_\_\_\_ Naturalization number \_\_\_\_\_  
\_\_\_\_\_ Visa Type \_\_\_\_\_ Visa Number \_\_\_\_\_ Expiration Date \_\_\_\_\_

If you don't have a US SSN, provide alternate valid (not expired) government-issued identification:  
\_\_\_\_\_ Identification Number/Type \_\_\_\_\_ Source (e.g., Passport) \_\_\_\_\_

**U.S. DRIVER'S LICENSE INFORMATION**

If no valid license, explain: \_\_\_\_\_

Driver's License No.: \_\_\_\_\_ State: \_\_\_\_\_

Issued Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Expiration Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

## SELF-DISCLOSURE

The Nuclear Regulatory Commission requires that the company investigate your previous employment history and make inquiries of employers to determine whether or not there are any fitness for duty (FFD) concerns that must be explored and evaluated prior to granting UAA.

Answer each question by checking either **Yes** or **No** as it pertains to you. For each **Yes** answer include the specific type of issue, duration and resolution, including, but not limited to the reason for an unfavorable termination or denial of authorization. Details may include, but are not limited to, date, name and location of the employer or potential employer involved (to whom you applied for employment), nature of the violation, any hearing, penalty imposed or other disposition.

<b>Since your last UA/UAA have you:</b>	<b>(Check Yes or No)</b>
1. violated a licensee or employer's fitness-for-duty policy?	<input type="checkbox"/> Yes <input type="checkbox"/> No
2. been denied or had unescorted access authorization terminated unfavorably at any place of employment or at any nuclear power plant for any reason including fitness for duty policy violation or been unfavorably terminated from any employment for a fitness-for-duty reason?	<input type="checkbox"/> Yes <input type="checkbox"/> No
3. used, sold, or possessed illegal drugs?	<input type="checkbox"/> Yes <input type="checkbox"/> No
4. abused legal drugs or alcohol?	<input type="checkbox"/> Yes <input type="checkbox"/> No
5. ever subverted or attempted to subvert a drug or alcohol testing program?	<input type="checkbox"/> Yes <input type="checkbox"/> No
6. refused to take a drug or alcohol test?	<input type="checkbox"/> Yes <input type="checkbox"/> No
7. been subject to a plan (except self-referral) for treating substance abuse?	<input type="checkbox"/> Yes <input type="checkbox"/> No
8. been subject to a law enforcement authority or court of law action for alcohol or drug use related to any of the following:	
(a) The use, sale or possession of illegal drugs?	<input type="checkbox"/> Yes <input type="checkbox"/> No
(b) The abuse of legal drugs or alcohol?	<input type="checkbox"/> Yes <input type="checkbox"/> No
(c) The refusal to take a drug or alcohol test?	<input type="checkbox"/> Yes <input type="checkbox"/> No
9. been subject to employment action taken for alcohol or drug abuse involving any of the following:	
(a) A change in job responsibilities or removal from a job?	<input type="checkbox"/> Yes <input type="checkbox"/> No
(b) Mandated implementation of a plan for substance abuse treatment in order to avoid a change in or removal from a job?	<input type="checkbox"/> Yes <input type="checkbox"/> No
10. Are you currently in a fitness-for-duty follow-up testing program?	<input type="checkbox"/> Yes <input type="checkbox"/> No

**Explain any "YES" answers , including date(s), location(s), and description of incident(s):**

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\_\_\_\_\_ *Applicant's Full Printed Name*

\_\_\_\_\_ *Social Security Number*

\_\_\_\_\_ *Applicant's Signature*

\_\_\_\_\_ *Date*

### **Privacy Act Statement**

Subsection (e) (3) of 5 U.S.C. § 552a (Section 3 of the Privacy Act)) requires that TVA inform you of its authority to request information and the uses which TVA may make of the information requested. That subsection further requires TVA to inform you of the effects of not providing any or all the requested information.

TVA's authority to request the information you will provide is derived from the TVA Act (16 U.S.C. §§ 831-831 ee), Executive Order No. 10450, the Atomic Energy Act of 1954, as amended, and a number of other statutes and Presidential Executive orders. Information provided on this form may be furnished to people, agencies, organizations, or institutions in order to obtain information regarding you in connection with an investigation to determine: (1) fitness for TVA employment; (2) clearance to perform services for TVA under personal services, consultant, or other contracts; or (3) security clearance or clearance for access to TVA installations.

Furnishing the requested information is voluntary; however, failure to provide all or part of the information may result in a lack of further consideration for employment, clearance or access, or in the termination of your employment.

Information provided on this form is normally used only to determine fitness for employment or security clearance for access to TVA installations. Information obtained on this form may be furnished to third parties as authorized by law. For example, should a dispute arise or a congressional inquiry be made regarding TVA employment practices, the information may be made available outside of TVA in the course of that dispute or inquiry. Further, information provided may be provided to another federal agency if relevant to a decision to be made by that agency. In addition, information on this form may be made available to law enforcement agencies in the exercise of their duties, or to a prospective employer or TVA contractor upon proper request.

## CRIMINAL HISTORY

**CAUTION: Providing false or deliberate misleading statements or omission of facts may be sufficient grounds for denial of unescorted access.**

**If you were fingerprinted, report the occurrence. If you currently have any criminal charges pending, report the charge.** You must list felony, misdemeanor, traffic or military criminal history to include court martial or non-judicial punishment including guilty pleas and *"nolo contendere"* (meaning no contest); any suspended sentences, pretrial diversions, dismissals, *"nolle prosequi"* (meaning not prosecuted). (You may omit non-injury traffic, parking offenses of less than \$200 or minor civil actions such as zoning violations, when you were not physically taken into custody, but you **must include any alcohol/drug-related traffic offenses regardless of amount of fine.**)

Since your last UA/UAA, have you:

(Check Yes or No)

1. Been held, detained, taken into custody, charged, arrested, indicted, fined, forfeited bond, cited, or convicted for a violation of any law, regulation or ordinance (e.g., felony, misdemeanor, traffic or military criminal history, etc.) or do you now have such a case pending?	<input type="checkbox"/> Yes <input type="checkbox"/> No
2. Been charged, arrested or convicted of an alcohol or a controlled substance related offense, which includes: driving under the influence / while intoxicated (DUI / DWI), or have such a case pending?	<input type="checkbox"/> Yes <input type="checkbox"/> No
3. Been charged, arrested or convicted of an infraction of the law for which you were fined more than \$200?	<input type="checkbox"/> Yes <input type="checkbox"/> No
4. Failed to appear in court for any offense(s)?	<input type="checkbox"/> Yes <input type="checkbox"/> No
5. Are you currently under indictment, on probation, parole, work release, or subject to any other control of a court (including restraining orders, orders of protection)?	<input type="checkbox"/> Yes <input type="checkbox"/> No

If you answered **Yes** to any question above, list all occurrences below and provide specific details in the space provided on the next page. Add continuation pages as necessary.

Date <i>(Mo/Day/Yr)</i>	Offense	City and State of Offense	Misdemeanor	Felony	Disposition / Current Status (i.e., guilty, dismissed, fined, pending (list amount))

**The Nuclear Regulatory Commission requires that individuals with UAA/UA at Nuclear Power Plants report Legal Actions. A legal action will be judged based upon its potential to impact upon your trustworthiness. This is part of the Behavioral Observation Program. You must also report any legal actions from the time you complete this PHQ until granted UAA. Such legal actions will be considered in determining your reliability and trustworthiness and TVA's decision whether to grant or maintain your Unescorted Access.**

\_\_\_\_\_ *Applicant's Full Printed Name*

\_\_\_\_\_ *Social Security Number*

\_\_\_\_\_ *Applicant's Signature*

\_\_\_\_\_ *Date*

## NOTIFICATION OF LEGAL ACTION

**Individuals applying for, certified for, granted or maintaining Unescorted Access Authorization (UAA), or Unescorted Access (UA), or Fitness-for-Duty Authorization (FFDA) at nuclear power plants must report legal actions from the time the individual signs the Personal History Questionnaire (PHQ) up to and including the time that the individual UAA/UA/FFDA is terminated. Legal actions will be judged based upon the potential to impact upon your trustworthiness. This is part of the Behavioral Observation Program (BOP).**

To comply with regulatory requirements, you are required to report ANY legal action (you may omit **non-injury traffic or parking offenses of less than \$200** but you **must include any alcohol/drug-related traffic offenses regardless of amount of fine**) in writing, to Nuclear Access Services Plant Access or Nuclear Access Services Corporate and your supervisor no later than the next business day after the legal action occurred. You must also report any legal actions from the time you complete this PHQ until granted Unescorted Access. You are also required to report any changes in the status of any legal action by the next business day (i.e., changes in court date, charges dropped, arrest resulting in conviction, placed on probation, parole, work release, or subject to any other control of the court.)

A legal action is defined as:

- **A formal action taken by a law enforcement authority or court of law, including being held, detained, taken into custody, charged, arrested, indicted, fined, forfeited bond, cited, or convicted for a violation of any law, regulation or ordinance.**
- **This includes felony, misdemeanor, serious traffic offenses, serious civil charges or military charges but does not include minor misdemeanors such as parking tickets or minor civil actions such as zoning violations or minor traffic violations such as moving violations when the individual was not taking physically taken into custody,**
- **It also includes the mandated implementation of a plan for treatment or mitigation in order to avoid a permanent record of an arrest or convictions in response to the following:**
  - (1) The use, sale or possession of illegal drugs;**
  - (2) The abuse of legal drugs or alcohol; or**
  - (3) The refusal to take a drug or alcohol test.**
- **This does not include minor misdemeanors such as parking tickets, minor civil actions, such as zoning violations, or minor traffic violations such as moving violations when the individual was not physically taken into custody, provided the legal action did not include use. Sale, or possession of illegal drugs; abuse of legal drugs or alcohol; or refusal to take a drug or alcohol test.**

**Failure to report a legal action as required may result in denial, suspension, revocation, or withdrawal of UAA/UA or FFDA, and disciplinary action up to and including discharge.**

By my signature below, I certify that I have read this notification and understand my obligation to report legal actions from the signing of this document until authorization is terminated.

\_\_\_\_\_  
*Applicant's Full Printed Name*

\_\_\_\_\_  
*Social Security Number*

\_\_\_\_\_  
*Applicant's Signature*

\_\_\_\_\_  
*Date*

## ACKNOWLEDGMENT STATEMENT

I have read, understand and acknowledge the purpose of this personal history questionnaire (PHQ) and that I have furnished the requested information under the stated conditions. I have read and understand the information concerning NRC required fingerprints and criminal history record.

I have been advised that any falsification or willful omission of information may be a violation of Nuclear Regulatory Commission (NRC) regulations. The facts concerning my criminal history or fitness for duty (FFD) record may be subject to interpretation because different states may categorize the same offenses differently. It is therefore suggested that I disclose all potentially derogatory information and reduce the likelihood of discrepancies between the information I have provided and that obtained from other sources. Failure to list reasons for any previous suspension, revocation or denial of Unescorted Access (UA) to a nuclear facility or other entity subject to either NRC or FFD regulation may be sufficient cause for denial of UAA/UA and/or civil penalties from the NRC.

The information that I have provided in this PHQ is correct and complete to the best of my knowledge and belief. I make this statement with knowledge that any false or misleading statement or omission of any fact may be sufficient cause for denial of UAA/UA and/or safeguards access. I understand that the information I have provided in this form will be verified by authorized background investigators and will be used only for access authorization purposes, or otherwise in accordance with applicable law.

I understand that if I am certified UAA or granted UA, it is my responsibility, under the Behavioral Observation Program (BOP), to report any legal action to my supervisor in accordance with Tennessee Valley Authority Nuclear Power Group (TVANPG) procedures. I must also report any legal actions from the time I complete this PHQ until I am certified UAA or granted UA. An evaluation will be made regarding the impact of the legal action on my UAA/UA. The determination of what constitutes a legal action is a matter of state law but, in general, the term legal action means:

A formal action taken by a law enforcement authority or court of law, including being held, detained, taken into custody, charged, arrested, indicted, fined, forfeited bond, cited, or convicted for a violation of any law, regulation or ordinance this includes felony, misdemeanor, serious traffic offenses, serious civil charges or military charges but does not include minor misdemeanors such as parking tickets or minor civil actions such as zoning violations or minor traffic violations such as moving violations when the individual was not physically taken into custody, and includes the mandated implementation of a plan for treatment or mitigation in order to avoid a permanent record of an arrest or convictions in response to the following:

- (1) the use, sale or possession of illegal drugs,
- (2) the abuse of legal drugs or alcohol,
- (3) or the refusal to take a drug or alcohol test.

I have been advised of my right to request to review the information developed to assure its accuracy and completeness. I understand that the information collected during the conduct of the background investigation will be retained and must be made available to any other nuclear power plant where I may request access. It will only be used in determining my eligibility to be certified UAA, granted UA and/or granted access to safeguards information. This information will be retained for a period of time after the last termination of my UAA/UA or denial of my UAA/UA and/or access to safeguards information.

### ADDITIONAL COMMENTS OR NOTES:

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**The information I have provided in this PHQ is accurate and correct.**

\_\_\_\_\_  
*Applicant's Full Printed Name*

\_\_\_\_\_  
*Social Security Number*

\_\_\_\_\_  
*Applicant's Signature*

\_\_\_\_\_  
*Date*

## AUTHORIZATION, CONSENT, AND ACKNOWLEDGMENT

I hereby acknowledge that in order for me to work within the protected and/or vital areas of a Tennessee Valley Authority Nuclear Power Group (TVANPG) site, I am subject to a background investigation to determine my trustworthiness and reliability, and consent to such an investigation by TVANPG, its investigative agents, or its approved contractors/vendors (C/Vs). This investigation may include, but is not limited to, a verification of identity, self-disclosure data, employment/unemployment history (including military service and/or education in lieu of employment), criminal history, credit history, character references, residences, and fitness for duty history, as well as a medical/psychological evaluation. This information may be obtained through contact with federal, state, and local governmental agencies, educational institutions, previous and current employers, institutions and individuals, and others, whether or not specifically mentioned herein, as may have records or personal knowledge relating to me or my activities. I authorize TVA, its investigative agents, or its approved C/Vs to release all information obtained concerning me to any nuclear facility or the U.S. Nuclear Regulatory Commission (NRC) for their determination of my eligibility for unescorted access.

I acknowledge the information collected/transferred concerning me pursuant to this process is considered confidential and is protected from unauthorized disclosure. Disclosure is authorized under the following conditions: other licensees, C/Vs or their authorized representatives seeking the information for UAA determinations; NRC representatives; appropriate law enforcement officials under court order; myself or my representative, who I have designated in writing; those licensee representatives or C/Vs who have a need to have access to the information in performing assigned duties including audits of licensee, contractor, or vendor programs, except where specifically excluded by regulation; persons deciding matters on review or appeal; or, other persons pursuant to court order or otherwise in accordance with applicable law. These will be reviewed on a case-by-case basis. I acknowledge that the results of this investigation will be maintained by TVANPG or its C/Vs through my period of employment and for at least five years following termination of my unescorted access.

I acknowledge that, upon my proper request, I have the right to review the information collected during the background investigation process and maintained at the TVA Nuclear Access Services office to ensure its accuracy and completeness.

I hereby authorize any person, agency, organization, or institution to release to TVANPG, its investigative agents, or approved C/Vs such information as may be requested about me, based on a determination that the information is necessary or appropriate in connection with investigating me for unescorted access. This authorization specifically includes release of any and all information by my present and previous employers, law enforcement agencies, educational institutions, teachers, professors, landlords, friends, family members, and others, whether or not specifically mentioned herein. The information covered by this authorization may include, but is not limited to, academic, residential, achievement, performance, attendance, disciplinary, financial, arrest and conviction records, and records relating to my moral character and mental stability.

I hereby waive any and all claims against the United States, TVA, their employees, their C/Vs, their authorized investigative agents, TVA's approved C/Vs, and any person, agency, organization, or institution (including record custodians) which provides information to TVA, TVA's employees, or authorized investigative agents, for loss or damage of whatever kind or nature which may at any time result on account of compliance, or any attempts to comply, with this authorization.

I acknowledge that disclosure of information is voluntary and that I may withdraw my authorization/consent at any point; but, in doing so, I will not be eligible for unescorted access.

I acknowledge my responsibility to report any legal actions, including legal actions which occur between signing this form and being granted UAA/unescorted access, to Nuclear Access Services Plant Access or Corporate Nuclear Access Services, as well as my supervisor, the next business day after any such legal action.

**I have read and understand all of the terms contained in this Authorization, Consent, and Acknowledgment.**

\_\_\_\_\_  
*Applicant's Full Printed Name*

\_\_\_\_\_  
*Social Security Number*

\_\_\_\_\_  
*Applicant's Signature*

\_\_\_\_\_  
*Date*

### **Privacy Act Statement**

Subsection (e) (3) of 5 U.S.C. § 552a (Section 3 of the Privacy Act)) requires that TVA inform you of its authority to request information and the uses which TVA may make of the information requested. That subsection further requires TVA to inform you of the effects of not providing any or all the requested information.

TVA's authority to request the information you will provide is derived from the TVA Act (16 U.S.C. §§ 831-831 ee), Executive Order No. 10450, the Atomic Energy Act of 1954, as amended, and a number of other statutes and Presidential Executive orders. Information provided on this form may be furnished to people, agencies, organizations, or institutions in order to obtain information regarding you in connection with an investigation to determine: (1) fitness for TVA employment; (2) clearance to perform services for TVA under personal services, consultant, or other contracts; or (3) security clearance or clearance for access to TVA installations.

Furnishing the requested information is voluntary; however, failure to provide all or part of the information may result in a lack of further consideration for employment, clearance or access, or in the termination of your employment.

Information provided on this form is normally used only to determine fitness for employment or security clearance for access to TVA installations. Information obtained on this form may be furnished to third parties as authorized by law. For example, should a dispute arise or a congressional inquiry be made regarding TVA employment practices, the information may be made available outside of TVA in the course of that dispute or inquiry. Further, information provided may be provided to another federal agency if relevant to a decision to be made by that agency. In addition, information on this form may be made available to law enforcement agencies in the exercise of their duties, or to a prospective employer or TVA contractor upon proper request.

## PERSONNEL ACCESS DATA SYSTEM (PADS) CONSENT

The Tennessee Valley Authority (TVA) has my consent to:

- a. Collect personal information about me in order to verify the information's accuracy;
- b. Conduct a background investigation (BI) in accordance with U. S. Nuclear Regulatory Commission (NRC) regulations to verify information I have provided on a Personal History Questionnaire and other information, as necessary;
- c. Take my fingerprints and associated biographic identifiers to conduct a check of the criminal history information records contained within the Federal Bureau of Investigation's (FBI's) Integrated Automated Fingerprint Information System (IAFIS).
- d. Retain personal information provided for investigation; and
- e. Transfer information from other licensees, as necessary, including: (i) information pertaining to the denial of unescorted access authorization (UAA) or unescorted Access (UA), or denial of access to a nuclear power plant under construction, to determine whether to certify UAA, grant UA to a U. S. NRC-licensed facility and to allow me to maintain such access; or (ii) information pertaining to denial of access to Safeguards Information.

With the exception of criminal history record information (CHRI) collected under 10CFR 73.57, the information collected will only be used for the purposes of determining UAA/ UA in accordance with 10 CFR 73.56, *Personnel Access Authorization Requirements for Nuclear Power Plants*, separate fitness-for-duty (FFD) authorization in accordance with 10 CFR Part 26, *Fitness for Duty Programs*, access to a nuclear power plant under construction, and/or access to Safeguards Information in accordance with 10 CFR 73.21, 73.22 or 73.23, *Protection of Safeguards Information*, unless I provide a separate release to the licensee for another purpose. CHRI may only be used for the purposes of determining whether a person is suitable for unescorted access to a nuclear power plant or for access to Safeguards Information, and may not be used for any other purpose. I understand that evidence of criminal conduct detected during the conduct of a BI must be reported to the appropriate law enforcement agency by the licensee or contractor/vendor (C/V). I authorize the use of signed copies of this consent to be used in place of an originally signed consent document. The NRC requires that the information collected be used in determining that an individual is trustworthy, reliable, and fit for duty prior to certifying UAA, granting UA, while maintaining UAA/UA; granting access to a nuclear power plant under construction; and before granting access to safeguards information. The results of this determination must be available to other NRC licensed facilities.

Any of the following actions related to the providing and sharing of personal information is sufficient cause for denial or unfavorable termination of UAA/UA, access to a nuclear power plant under construction, and/or access to Safeguards Information:

- a. Refusal to provide written consent for the background investigation and/or suitable inquiry;
- b. Refusal to provide information or the falsification of any personal information required under 10 CFR 73.56, *Personnel Access Authorization Requirements for Nuclear Power Plants*, 10 CFR 26, *Fitness-for-Duty Programs*, and/or 10 CFR 73.21, 73.22 or 73.23, *Protection of Safeguards Information*, including, but not limited to, the failure to report any previous denial or unfavorable termination of authorization;
- c. Refusal to provide written consent for the sharing of personal information with other licensees or other entities required under 10 CFR 73.56, *Personnel Access Authorization Requirements for Nuclear Power Plants*, 10 CFR 26, *Fitness-for-Duty Programs*, and/or 10 CFR 73.21, 73.22 or 73.23, *Protection of Safeguards Information*; and
- d. Failure to report any legal actions in accordance with 10 CFR 73.56(g).

I understand that the domestic commercial nuclear industry uses a computerized, restricted-access data system, the Personnel Access Data System (PADS), to share information necessary to process applications of workers for UAA/UA to nuclear facilities, access to nuclear facilities, access to a nuclear power plant under construction, and/or access to Safeguards Information. I further understand that this system is intended to permit nuclear facility licensees and their accepted contractors/vendors to meet regulatory requirements mandating that certain information be available to any facility licensee by retaining certain access information in a central computer database.

I understand that the information may be transferred, electronically or otherwise, to other licensees and contractor/vendors or the agents of each. This information will include, but is not limited to:

- a. Name and Social Security Number;
- b. Place of birth and physical characteristics;

## PERSONNEL ACCESS DATA SYSTEM (PADS) CONSENT (continued)

- c. Dates when any of the following are completed: background investigation, psychological evaluation, fitness-for-duty testing, suitable inquiry checks;
- d. Dates when UAA/UA, access to a nuclear power plant construction site, and/or access to Safeguards Information has been authorized or terminated;
- e. Date of any denial of UAA/UA, access to a nuclear power plant under construction, and/or access to Safeguards Information and the company holding the relevant information;
- f. Dates associated with FFD testing (pre-access, post-event, for cause and follow-up) and treatment;
- g. Annual radiation exposure history;
- h. Respiratory equipment qualification/fit testing;
- i. Medical qualification for respirator use;
- j. Data concerning training required for UAA/UA, access to a nuclear power plant construction site, access to Safeguards Information and work qualification; and
- k. Direction to seek additional information directly from another licensee.

I authorize any individual, organization, institution, or entity that now has, or obtains in the future, access-related information about me (examples of which are provided in the above paragraph), whether or not such information is included in the PADS database, to release any such information in order to perform the investigation and evaluation required for UAA/UA, access to a nuclear power plant construction site and/or access to Safeguards Information.

I understand that information contained within an FBI criminal history record will be restricted to the NRC, nuclear licensee facilities regulated by the NRC, and myself, and that the criminal history information will not be released to contractor/vendors or their agents.

I authorize the entry into the PADS computer database of any information collected for the purpose of processing my application for, or continued maintenance of, UAA/UA, access to a nuclear power plant construction site, and/or access to Safeguards Information. I authorize the transfer of such information, electronically or otherwise, to other NRC nuclear facility licensees and contractors/vendors. I authorize such licensees and contractors/vendors to use the database information for the purpose of determining my eligibility for UAA/UA, for access to a nuclear power plant construction site, and/or for access to Safeguards Information.

I understand that information obtained pursuant to this Consent shall be treated as confidential. The release of access-related information about me shall be limited to regulatory agencies and such employees of NRC facility licensees and their contractors/vendors who have been designated as having a "need to know" the information in order to do their jobs. The following is a listing of individuals that may access information without my consent in order to perform their official duties:

- a. Myself or my representative, when I have designated the representative in writing for specified UAA/UA, nuclear power plant construction site access, safeguards information access and/or FFD matters;
- b. Assigned Medical Review Officers (MROs) and MRO staff;
- c. NRC representatives;
- d. Appropriate law enforcement officials under court order;
- e. licensee, contractor/vendor, or their agents who have a need to have access to the information to perform their assigned duties under the UAA/UA, nuclear power plant construction site access, safeguards access, and/or FFD programs, including determinations of fitness, access authorization or FFD program audits, and some human resources functions;
- f. The presiding officer in a judicial or administrative proceeding that is initiated by the subject individual;
- g. Persons deciding matters under access authorization or FFD program appeal process; and
- h. Other persons pursuant to court order.

I understand that all information about me in the database will be maintained as securely as reasonably practicable for a period of at least 5 years after UAA/UA, access to a nuclear power plant construction site, and/or access to Safeguards Information is last terminated. The types of records maintained include documentation collected during the administration of the access authorization and FFD programs. All documents pertaining to a 5 year or permanent denial

## PERSONNEL ACCESS DATA SYSTEM (PADS) CONSENT (continued)

of UAA/UA required by 10 CFR 26 will be retained by a licensee making the denial or unfavorable termination of UAA/UA for 40 years or the NRC determines that the records are no longer needed. The records of FFD training and examinations conducted under 10 CFR 26 and 10 CFR 73.21, 73.22, or 73.23 will be maintained for at least 3 years. Records identified are normally maintained at the TVA Nuclear Access Services office.

I understand that if I determine that in accordance with 28 CFR 16.34, *Procedure to obtain change, correction or updating of identification records*—If, after reviewing my identification record, I believe that it is incorrect or incomplete in any respect and wish changes, corrections or updating of the alleged deficiency, I may make application directly to the agency which contributed the questioned information. I may also direct my challenge as to the accuracy or completeness of any entry on your record to the FBI, Criminal Justice Information Services (CJIS) Division, ATTN: SCU, Mod. D-2, 1000 Custer Hollow Road, Clarksburg, WV 26306. The FBI will then forward the challenge to the agency which submitted the data requesting that agency to verify or correct the challenged entry. Upon the receipt of an official communication directly from the agency which contributed the original information, the FBI CJIS Division will make any changes necessary in accordance with the information supplied by that agency.

I understand that I have a right to review information collected and maintained by TVA to assure it is accurate and complete and to correct any inaccurate or incomplete information. I understand that, upon my written request to TVA, and at no cost to me, I will be provided, within 10 business days, with a printed copy of the information about me which is recorded in the database. If, after my review of such information, I can show that any of the information is incorrect or incomplete, such information will be corrected and/or completed as soon as is reasonably practical.

I understand that at any time and upon written notice to TVA, I may withdraw this Consent, but this will also constitute a withdrawal of my request for access. I understand that any processing activities that were initiated before receipt of my withdrawal of consent shall continue and the resulting information will be retained in the database. No new inquiries shall be initiated after receipt of my withdrawal of consent. Thereafter, PADS participants are not permitted to retrieve information from the database other than my name, date of birth, identification number, and the fact that my consent has been withdrawn, unless I provide a currently valid Consent or the information sought is required by NRC regulation.

I hereby release TVA, other PADS participants, NEI, and the officers, employees, representatives, agents, and records custodians of each as well as the officers, employees, representatives, agents, and records custodians of any entity or individual supplying or using such information from any and all liability based on their authorized receipt, disclosure, or use of the information obtained pursuant to this Consent and to determine my eligibility for UAA/UA to nuclear facilities, access to a nuclear power plant under construction, and/or access to Safeguards Information.

I understand that this Consent is not intended to and does not affect any right or responsibility that I, my employer (if not TVA), or TVA may have under Section 211 of the Energy Reorganization Act of 1974, as amended. I further understand that nothing herein (1) affects my right or my responsibility to bring potential safety concerns to my employer (if not TVA), TVA, or the NRC; or (2) prohibits me from participating in any proceeding or investigation regarding such a potential safety concern.

**I have read and understand this Consent and authorize TVA to take such actions as are described herein or specified by PADS procedures. While I understand that UAA/UA, access to a nuclear power plant construction site and/or access to Safeguards Information is dependent upon my accepting the regulatory requirements of this program, the statements made by me in this Consent and my decision to sign this Consent are voluntary. The statements were not induced by any promise nor have I been subjected to any threat, duress or coercion to sign this Consent.**

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*Applicant's Full Printed Name*

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*Social Security Number*

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*Applicant's Signature*

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*Date*